

Computer Rebuild Worksheet

Hardware Inventory		Media on Hand?	Notes:
Current Administrator Password			
Brand			
Model Number			
Serial Number			
	Motherboard Brand and Model	<input type="checkbox"/>	
	BIOS brand and model	<input type="checkbox"/>	
	CPU brand, speed, and model	<input type="checkbox"/>	
	RAM quantity and speed		
	Fixed/Hard disk(s)		
	Ethernet Adapter(s)	<input type="checkbox"/>	
	WiFi Adapter and configuration	<input type="checkbox"/>	
	Video adapter and slot type	<input type="checkbox"/>	Screen resolution:
	CD-ROM/DVD-ROM Drive(s)		
	Sound Card	<input type="checkbox"/>	
	Attached printer(s)	<input type="checkbox"/>	
	Misc. Hardware Item 1	<input type="checkbox"/>	
	Misc. Hardware Item 2	<input type="checkbox"/>	
	Misc. Hardware Item 3	<input type="checkbox"/>	
	Misc. Hardware Item 4	<input type="checkbox"/>	
Operating System configuration:			
Operating System			<input type="checkbox"/> Have media?
Computer Name			<input type="checkbox"/> Have product code?
Domain Name / Workgroup Name			
IP Address assignment	<input type="checkbox"/> Dynamic IP		
Partition and File System Scheme			

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ISP Settings		
Mail Account Settings <see below>		
Defined Users:		
Power Users Members:		
Administrators Members:		
Required Applications:		
<input type="checkbox"/> Office suite	<input type="checkbox"/> Have media?	<input type="checkbox"/> Adobe Acrobat
	<input type="checkbox"/> Have product code?	<input type="checkbox"/> Adobe Flash
		<input type="checkbox"/> Firefox and/or Google Chrome
		<input type="checkbox"/> Anti-virus application
Data required to be migrated:		<input type="checkbox"/> Desktop shortcuts
		<input type="checkbox"/> Internet favorites
		<input type="checkbox"/> Documents
		<input type="checkbox"/> Pictures and Videos
		<input type="checkbox"/> Music
Mail Client Configuration:		
SMTP Server:		
POP/IMAP Server:		
Email Address:		
Email account Password:		
Other Configuration Requirements:		<input type="checkbox"/> Enable Remote Desktop